

2024

Benefit Enrollment Guide

MRI Contractor

WHAT'S INSIDE?

- ▶ How Your Benefits Work
- ▶ Your Insurance Plans
- ▶ Benefits Enrollment



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Please note that this guide is a general summary of your benefits. For specific details, you may refer to each carrier's summary plan description. Every effort has been made to ensure that this booklet accurately represents the benefits. However, if there are any discrepancies between the terms in this booklet and the terms in the plan document, the plan document will prevail.

See the Medicare Part D Notice on page 34.

Dear Employee:

We are committed to providing employees with a comprehensive and market competitive benefits program. Our ongoing goal first and foremost is to maintain an employee benefits program that delivers high quality healthcare at an affordable price, both to you and to the company. Your benefits are a significant and valuable part of your compensation and we believe it is important for you to see the value in the benefits we offer.

The Benefits Guide has been designed to assist you in determining the coverage levels that will provide you and your family with the protection that gives you peace of mind. You will find explanations for each type of coverage, suggestions on how to effectively use your benefits, and examples to help you determine your benefit and payroll deductions.

If your Spouse has group medical coverage available through his or her employer (outside of Malone), he or she is not eligible for coverage on Malone's plan. If Malone's medical plan is the only source for benefits, your Spouse can be covered under Malone's plan. However, you will be required to complete a Spousal Eligibility Affidavit (Separate Form) and return it to Human Resources.

Once your enrollment is complete, you may print a summary of your benefit elections for your records.

Thank you for your participation.

Human Resources

If You're a New Employee

You and your eligible family members can participate in the benefits package 7 days after you complete your enrollment.

Who Can Enroll?

You are eligible to participate in the benefit plans if you are a regular full-time active employee, and are scheduled to work 30 hours or more per week.

Eligible dependents include:

- Your legal spouse (Common Law Spouses and Domestic Partners are not eligible for coverage).
- Your natural children, stepchildren, children for whom you assume legal guardianship, legally adopted children or children placed for adoption up to age 26
- Dependent children age 26 or older incapable of self-support due to mental or physical disability incurred prior to age 26. You will be required to provide documentation.

Some Information You Will Need to Enroll Online

In order to make the enrollment process as smooth as possible, it will help if you have the following information:

- Your name, date of birth and Social Security Number.
- The name(s), date(s) of birth and Social Security Number(s) of your spouse and dependent children up to age 26 (if you plan to cover them on the plans).
- Your current address. This will also ensure that your ID cards and other important benefit information are sent to the correct address.
- The full name and relationship of your beneficiary. If you want to leave your life insurance benefits to any child(ren) under age 18, including your own child(ren), you must set up a trust or designate a guardian to hold and manage the money. By law, children under age 18 cannot control assets, so if you do not establish a trust or designate a guardian, the court will name a guardian, either a person or financial institution, for your life insurance benefits.

Qualifying Events

You may change your benefits coverage within 31 days of a qualifying event. Some examples of qualifying events are:

- To add dependents: marriage, birth, placement for adoption, legal custody of a child, dependent loses benefit eligibility at his/her work, or a dependent's Open Enrollment.
- To remove a dependent: divorce, death of the dependent, loss of dependent status, or dependent gains eligibility for benefits at his/her job.
- If you have a Qualifying Life Event, please contact your Human Resources representative within 30 days of the event. You will be required to provide Human Resources with documentation of the event.

About Payroll Deductions

Your premiums for Medical, Dental, Vision, Flexible Spending Account elections, Hospital and Accident plans will be deducted on a pre-tax basis because they are covered under Section 125 of the Internal Revenue Service Code. This means that once you elect to enroll in any of these plans, you will not be allowed to drop or change your election until the company's next Open Enrollment unless you have a qualifying event. Your Telemedicine, Voluntary Life, Voluntary Short Term Disability, Critical Illness, Identity Theft, Legal Plan and Pet Insurance premiums will be deducted on an after-tax basis.

Section 125 Tax Savings

Section 125 of the Internal Revenue Code allows an employer to let employees pay their share of the cost of medical benefits under the employer's plan with income that is never taxed. This is done simply by allowing you to reduce your taxable income by the amount you pay for eligible benefits. Considering federal income taxes, state income taxes (where applicable), and social security, most employees would be in at least a 24% marginal tax bracket. Some employees will have higher tax rates, such as families with two incomes.

The Gross Cost shown on the chart below is an example of the amounts someone enrolled in the Employee Only options for Medical, Dental, and Vision will have deducted from pay. Withholding for taxes will be reduced by the taxes that would have been paid if this amount were counted as income - this saves the employee \$14.13 per paycheck, equaling over \$725 per year.

| Example Tax Savings for Employee Only Coverage | | | | |
|--|-----------------------|----------------------|----------------------|---------------------|
| | Employee Medical Cost | Employee Dental Cost | Employee Vision Cost | Employee Total Cost |
| Gross Cost (Payroll Deduction) | \$43.12 | \$13.44 | \$1.72 | \$58.28 |
| Less Estimated Tax Savings | \$10.35 | \$3.23 | \$0.41 | \$13.99 |
| Net Cost | \$32.77 | \$10.21 | \$1.31 | \$44.29 |



2024 Enrollment Process

Welcome to your employee benefits supersite! Please visit <https://www.mybensite.com/malonesolutions/> to complete your benefits enrollment as well as to access all of the following:

- Benefit summaries
- Side by side comparisons
- Insurance carrier information
- Member service information
- Provider search directories
- Forms and plan documents

The first time you visit the site, use the “New Members” box to enter your last name, date of birth, and last 4 digits of your Social Security Number. You will then enter your email address (this is required and is used as your username to log in) and create a password to complete your registration.

New Members
Create Your Benefit Account

Last Name

Date of Birth Last four (4) of SSN

Email

Create Password Confirm Password

I have read and accept the **Employee Usage Agreement** and **Website Use Terms and Conditions**.

Employee Registration

After you have registered, use the “Employee Login” section to log in by entering your email address and password, then check the box to agree to website terms and conditions.

Employee Login
Access Your Employee Benefits

james.bond@demo.com

.....

I have read and accept the **Employee Usage Agreement** and **Website Use Terms and Conditions**.

Employee Login

Forgot Password

Whether you are enrolling for the first time, making changes due to a qualifying event, or completing your annual open enrollment, visit <https://www.mybensite.com/malonesolutions/>.



Medical Coverage (Anthem BlueCross BlueShield)

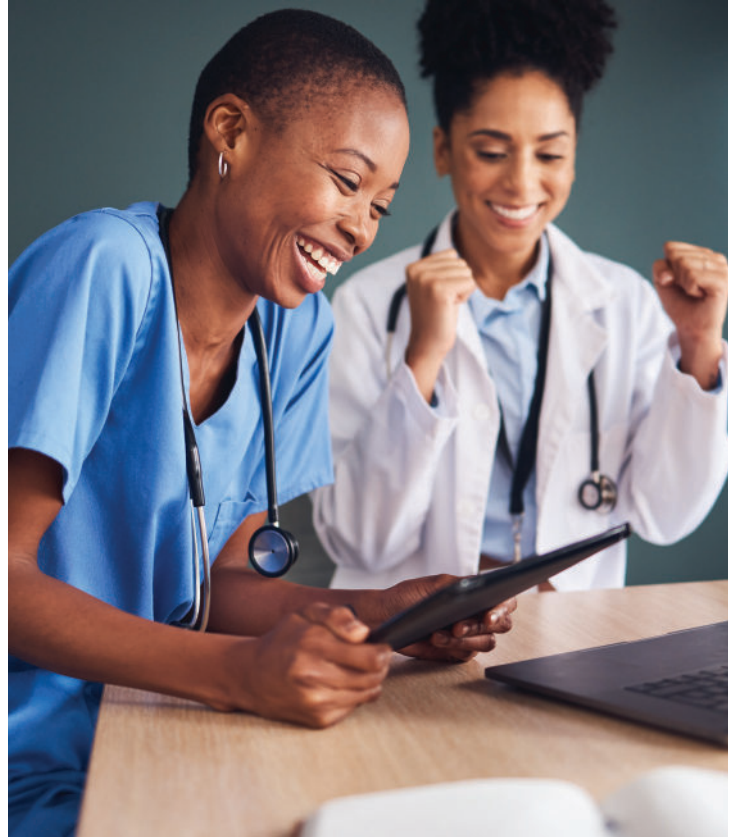
Open Access POS Plan

The Open Access POS plan does not require a member to choose a primary care physician or to obtain referrals for specialty care. Members must use an Open Access POS In-Network provider in order to receive In-Network benefits.

This plan does allow you to seek care from a provider who is not in the network. If you make this choice, you will pay a larger portion of expenses out of your pocket, and the benefits may be subject to reduction based on what is reasonable and customary for your area, which could result in a greater out of pocket expense for you.

Some of the covered services require only a copay. Other covered services require the member to meet a deductible and then pay a percentage of the covered expenses. When you reach the annual Out-of-Pocket maximum, the plan pays most remaining covered expenses at 100%. In accordance with healthcare reform, all member cost share amounts apply to the Out-of-Pocket annual maximum. This includes office visit copays, prescription drug copays, and coinsurance.

You can access the provider directory online at www.anthem.com (see instructions on next page). For help locating an In-Network provider or to check the status of your provider, you may also call 1-855-397-9267.



The Prescription Drug Program

The medical plan includes the Essential Prescription Drug List that outlines the most commonly prescribed medications for certain conditions and divides them into tiers. Your costs may change depending on a medication's tier placement. For more information, please visit <http://www.anthem.com/pharmacyinformation/> and click on Essential Drug List 4-Tier (searchable).

Spouse Coverage

Malone does not cover Spouses with access to group medical coverage.

If your Spouse has group medical coverage available through his or her employer (outside of Malone), he or she is not eligible for coverage on Malone's plan. If Malone's medical plan is the only source for benefits, your Spouse can be covered under Malone's plan. However, you will be required to complete a Spouse Eligibility Affidavit (Separate Form) and email it to HRbenefits@malonesolutions.com or fax it to 502-470-0500.

Important Notice: If false information is provided, it will be regarded as a violation of your ethical responsibility as a Malone employee, and will lead to disciplinary action, up to and including termination of employment. In addition, an employee who is found to have provided false information will be held responsible for premiums that Malone paid.

Looking for a doctor?

Finding one online is fast and easy.

Use Anthem BlueCross BlueShield's online Find a Doctor tool to look for doctors, hospitals, pharmacies, labs and other health care providers in your network. Check if your favorite doctor is in the network, or look for one near you.

Locating an In-Network Medical Provider

- Go to www.anthem.com.
- Click on the "Find a Doctor/Find Care" link near the top right of the page.
- You may search as a Member or Guest. If you search as a Guest, click on "Guests," and answer the questions on the page.
 - Under, "What type of plan do you want to search with?" select "Medical (Employer Sponsored)."
 - Under "Select a plan/network" select "Blue Open Access POS (Select Network)" for providers in Georgia, or "National PPO (BlueCard PPO)" for providers outside of Georgia.
- Click "Continue."
- In the box with the magnifying glass, enter the type of provider specialty or facility, or enter the name of the specific provider or facility you are looking for. You may need to enter the city, county, or zip code for your search.
- A drop down list will populate with options you can select from, or you can click "View All" at the top right of the list to see all options on a new page.



Medical Coverage (Anthem BlueCross BlueShield)

Please go online to <https://www.mybensite.com/malonesolutions/> and view the Summary of Benefits and Coverage (SBC).

| Anthem BlueCross BlueShield Medical Summary of Benefits | | |
|---|---|---|
| | HSA Plan | |
| | In-Network | Out-of-Network |
| Annual Deductible | | |
| Individual | \$3,200 <i>(Individual Coverage only)</i> | \$4,800 <i>(Individual Coverage only)</i> |
| Family | \$6,400 <i>(Family Coverage only)</i> | \$9,600 <i>(Family Coverage only)</i> |
| Out-of-Pocket Maximums <i>(includes deductibles and all copays)</i> | | |
| Individual | \$4,000 <i>(Individual Coverage only)</i> | \$5,500 <i>(Individual Coverage only)</i> |
| Family | \$8,000 <i>(Family Coverage only)</i> | \$11,000 <i>(Family Coverage only)</i> |
| Coinsurance | 100% after deductible | 80% after deductible |
| Lifetime Maximum | Unlimited | Unlimited |
| Office Visit Copays | | |
| PCP | 100% after deductible | 80% after deductible |
| Specialist | 100% after deductible | 80% after deductible |
| LiveHealth Online (Virtual PCP Visits) | 100% after deductible | 80% after deductible |
| Psychiatrist/Therapist Visits | 100% after deductible | 80% after deductible |
| Preventive Services | | |
| Well Child Exams | 100% <i>(no copay)</i> | 80% after deductible |
| Routine Adult Physicals | 100% <i>(no copay)</i> | 80% after deductible |
| Routine Pap Tests | 100% <i>(no copay)</i> | 80% after deductible |
| Routine Colonoscopy | 100% <i>(no copay)</i> | 80% after deductible |
| Routine Mammogram | 100% <i>(no copay)</i> | 80% after deductible |
| Inpatient Hospital | 100% after deductible | 80% after deductible |
| Outpatient Surgery | 100% after deductible | 80% after deductible |
| Urgent Care | 100% after deductible | 80% after deductible |
| Emergency Room <i>(waived if admitted)</i> | 100% after deductible | 100% after deductible |
| Prescription Drugs | Copays apply after medical deductible is met. | |
| Retail <i>(30-day supply)</i> | | |
| Tier 1 | | \$10 copay |
| Tier 2 | | \$35 copay |
| Tier 3 | | \$60 copay |
| Tier 4 | | 20% up to a \$300 maximum per drug |
| Retail Maintenance <i>(90-day supply)</i> | | 3 x copay |
| Maintenance Drugs | | |
| Mail Order <i>(90-day supply)</i> | | 2 x copay |
| Weekly Payroll Deductions | | |
| Employee Only | | \$40.00 |
| Employee + Spouse | | \$105.00 |
| Employee + Child(ren) | | \$95.00 |
| Family | | \$160.00 |



See a doctor anytime, anywhere — no appointment needed

The ER isn't your only option when you need urgent care

If you think you're experiencing a life-threatening emergency or your health is in serious jeopardy, you should always call 911 or go to the emergency room (ER) immediately. However, if you need nonemergency care quickly, but your primary care doctor isn't available, it's important to know you have options besides the ER.

Now more than ever, people are turning to virtual care (also known as telehealth or telemedicine) from experienced doctors on their phones, tablets, and computers. It's a convenient, affordable choice when you want help right away with urgent issues

Why virtual care?

Help is available 24/7



Fast doctor visits through your phone, tablet, or computer — no appointments or waiting rooms

Affordable care option



Virtual visits cost significantly less than a trip to the emergency room¹

Reliable care you can trust



Manage your urgent care needs and receive expert advice, treatment plans, and prescriptions²



LiveHealth Online (Anthem BlueCross BlueShield)



All employees and family members who are enrolled in the medical plan will have convenient online access to a board certified PCP doctor, a board-certified psychiatrist or a licensed therapist. All online visits will be paid at 100% after meeting the network deductible

When you're not feeling well you can get the support you need easily using LiveHealth Online. Whether you have a cold, you're feeling anxious or need help managing your medication, doctors and mental health professionals are right there, ready to help you feel your best. Using LiveHealth Online you can have a video visit with a board-certified doctor, psychiatrist or licensed therapist from your smartphone, tablet or computer from home or anywhere.

On LiveHealth Online, you can:

- **See a board-certified doctor 24/7.** You don't need an appointment to see a doctor. They're always available to assess your condition and send a prescription to the pharmacy you choose, if needed. It's a great option when you have pink eye, a cold, the flu, a fever, allergies, a sinus infection or another common health issue.
- **Visit a licensed therapist in four days or less.** Have a video visit with a therapist to get help with anxiety, depression, grief, panic attacks and more. Schedule your appointment online or call 1-888-548-3432 seven days a week.
- **Consult a board-certified psychiatrist within two weeks.** If you're over 18 years old, you can get medication support to help you manage a mental health condition. To schedule your appointment call 1-888-548-3432 seven days a week.

Download the app now!

Start a conversation now.

Just enroll for free at livehealthonline.com or on the app, and you're ready to see a doctor.



apple.com



play.google.com/store

Anthem BlueCross BlueShield Preventive Care Services

Getting regular checkups and exams can help you stay well and catch problems early. It may even save your life. When you get these services from doctors in your plan's network, you don't have to pay anything out of your own pocket. You may have to pay part of the costs if you use a doctor outside the network.

Preventive versus diagnostic care – what's the difference?

Preventive care helps protect you from getting sick. Diagnostic care is used to find the cause of existing illnesses. For example, say your doctor suggests you have a colonoscopy because of your age when you have no symptoms. That's preventive care. On the other hand, say you have symptoms and your doctor suggests a colonoscopy to see what's causing them. That's diagnostic care.

You may refer to www.anthem.com, click "Individual and Family" at the top left hand side of the web page, then click on "Preventive Health" in the middle of the page to find out what preventive care services are appropriate for your age group. You can also ask your doctor what's right for you, based on your age and health condition(s).



Diabetes Program (Essential Drug List)

This program lowers the cost you pay for diabetes drugs. You can get the prescriptions and supplies on this list at no cost to you. That makes it easier for you to get the drugs you need to manage your diabetes and stay healthy.

The drug list includes brand and non-brand (generic) products, so you can choose from a range of quality drugs. Most brand-name drugs that have a generic equivalent available are not covered under this benefit.

If you and your doctor agree that a covered drug is a good treatment option, you will need a new prescription. Then, you can fill the prescription at a retail pharmacy or through home delivery.

Diabetic supplies including blood glucose meters, test strips and lancets require a prescription to be covered by this plan. Only blood glucose meters & blood glucose test strips by Lifescan & Roche will be covered by this benefit.

Health and Wellness Programs

Whether you're suffering from asthma, expecting a baby, or just fighting a cold, the Anthem health and wellness programs can help. They even include toll-free access to a nurse any time, any day.

Condition Care (1-800-638-4754)

If you have a long-term health problem, ConditionCare is for you. It's a program that helps people with asthma, chronic obstructive pulmonary disease (COPD), diabetes, heart failure, coronary artery disease (CAD) and more. When you join the program, you'll receive tools and resources to take charge of your health, including:

- 24/7 phone access to a nurse care manager for questions and up-to-date information about your condition
- A health review and follow-up calls if you need them
- Tips on prevention and lifestyle choices to help you improve your quality of life

Future Moms (1-800-828-5891)

Future Moms can help you have a healthy pregnancy and a healthy baby. Sign up as soon as you know you're pregnant. You'll get:

- 24/7 phone access to a nurse coach you can talk to about your pregnancy and your health
- The Mayo Clinic Guide to a Healthy Pregnancy book that shows changes you can expect for you and your baby over the next nine months
- Useful tools to help you, your doctor and your Future Moms nurse coach track your pregnancy and spot possible risks
- Visit with a lactation consultant online through LiveHealth Online at no cost to you. Sign up at www.livehealthonline.com, create an account, and select Future Moms with Breast Feeding Support. Schedule your appointment at any time.

24/7 NurseLine (1-888-724-2583)

You can call any time to talk to a registered nurse about your health concerns. You can get answers to questions, whether you're sick or not. Need health care right away? A nurse can help you decide where to go if your doctor isn't available. Going to the right place can save you time and money. And you can access better care, too.

Well-being Coach (1-833-985-8464)

Staying healthy can feel like a full-time job - especially when you have an ongoing health condition or a busy schedule. What if you had a coach or a team to answer your questions, keep you on track, and help you stay motivated? What if you could reach your coaches by phone or online chat? With Well-being Coach, you can - and at no extra cost to you! Each Well-being Coach is specially trained to help you meet your health goals like quitting tobacco or losing weight.

Ready to begin your personal health journey? Call 1-833-985-8464, or download the Sydney app to access Live Chat. In the app, go to More, then choose My Health Dashboard. You can start a live chat by going to Featured Programs and tapping Well-being Coach.



Anthem

The Sydney Health mobile app makes healthcare easier

Access personalized health and wellness information wherever you are

Use SydneySM Health to keep track of your health and benefits — all in one place. With a few taps, you can quickly access your plan details, Member Services, virtual care, and wellness resources. Sydney Health stays one step ahead — moving your health forward by building a world of wellness around you.

Find Care

Search for doctors, hospitals, and other healthcare professionals in your plan's network and compare costs. You can filter providers by what is most important to you, such as gender, languages spoken, or location. You'll be matched with the best results based on your personal needs.

My Health Dashboard

Use My Health Dashboard to find news on health topics that interest you, health and wellness tips, and personalized action plans that can help you reach your goals. It also offers a customized experience just for you, such as syncing your fitness tracker and scanning and tracking your meals.

Chat

If you have questions about your benefits or need information, Sydney Health can help you quickly find what you're looking for and connect you to an Anthem representative.

Virtual Care

Connect directly to care from the convenience of home. Assess your symptoms quickly using the Symptom Checker or talk to a doctor via chat or video session.

Community Resources

This resource center helps you connect with organizations offering no-cost and reduced-cost programs to help with challenges such as food, transportation, and child care.

My Health Records

See a full picture of your family's health in one secure place. Use a single profile to view, download, and share information such as health histories and electronic medical records directly from your smartphone or computer.



Download the Sydney Health app today

Use the app anytime to:

- Find care and compare costs.
- See what's covered and check claims.
- View and use digital ID cards.
- Check your plan progress.
- Fill prescriptions.



Scan the QR code to download the Sydney Health app.

You can also set up an account at [anthem.com/register](https://www.anthem.com/register) to access most of the same features from your computer.

In addition to using a telehealth service, you can receive in-person or virtual care from your own doctor or another healthcare professional in your plan's network. If you receive care from a doctor or healthcare professional not in your plan's network, your share of the costs may be higher. You may also receive a bill for any charges not covered by your health plan.

Sydney Health is offered through an arrangement with Carlon Digital Platforms, a separate company offering mobile application services on behalf of your health plan. ©2020-2022 The Virtual Primary Care experience is offered through an arrangement with Hydrogen Health. Anthem Blue Cross and Blue Shield is the trade name of: In Colorado: Rocky Mountain Hospital and Medical Service, Inc. HMO products underwritten by HMO Colorado, Inc. Copies of Colorado network access plans are available on request from member services or can be obtained by going to [anthem.com/co/networkaccess](https://www.anthem.com/co/networkaccess). In Connecticut: Anthem Health Plans, Inc. In Georgia: Blue Cross Blue Shield Healthcare Plan of Georgia, Inc. In Indiana: Anthem Insurance Companies, Inc. In Kentucky: Anthem Health Plans of Kentucky, Inc. In Maine: Anthem Health Plans of Maine, Inc. In Missouri (excluding 30 counties in the Kansas City area): RightCHOICESM Managed Care, Inc. (RIT), Healthy AllianceSM Life Insurance Company (HALIC), and HMO Missouri, Inc. RIT and certain affiliates administer non-HMO benefits underwritten by HALIC and HMO benefits underwritten by HMO Missouri, Inc. RIT and certain affiliates only provide administrative services for self-funded plans and do not underwrite benefits. In Nevada: Rocky Mountain Hospital and Medical Service, Inc. HMO products underwritten by HMO Colorado, Inc., dba HMO Nevada. In New Hampshire: Anthem Health Plans of New Hampshire, Inc. HMO plans are administered by Anthem Health Plans of New Hampshire, Inc. and underwritten by Matthew Thornton Health Plan, Inc. In Ohio: Community Insurance Company. In Virginia: Anthem Health Plans of Virginia, Inc. trades as Anthem Blue Cross and Blue Shield in Virginia, and its service area is all of Virginia except for the City of Fairfax, the Town of Vienna, and the area east of State Route 123. In Wisconsin: Blue Cross Blue Shield of Wisconsin (BCBSWI), underwrites or administers PPO and indemnity policies and underwrites the out of network benefits in POS policies offered by CompCare Health Services Insurance Corporation (CompCare) or Wisconsin Collaborative Insurance Corporation (WCIC). CompCare underwrites or administers HMO or POS policies; WCIC underwrites or administers Well Priority HMO or POS policies. Independent licensees of the Blue Cross and Blue Shield Association. Anthem is a registered trademark of Anthem Insurance Companies, Inc.

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GoodRx



What happens if my insurance doesn't cover a prescription or I can't afford it due to a high deductible?

You can use a GoodRx discount instead of your prescription insurance if the cost is lower.

What is GoodRx?

GoodRx is a powerful free mobile app and website that can help you save money by locating the lowest prescription prices at your local pharmacies. Use the price comparison tool on your mobile app or at [goodrx.com](https://www.goodrx.com) to save up to 80% on virtually all FDA-approved drugs – brand-name and generic. GoodRx gathers prices, coupons and savings tips for prescriptions at virtually every U.S. pharmacy to help you fight against high drug prices. It can be used for your pet medications as well!

Does it cost anything to use GoodRx?

No, it's 100% free and works for every member of your family. Simply use the GoodRx website or mobile app to search for your prescriptions and then use the free coupons at your local pharmacy to save. You can find savings of 80% or more on your prescriptions. Because prices vary wildly between pharmacies, you will need to search for your prescription on GoodRx for an exact price.

Is GoodRx insurance?

No. GoodRx is not a type of health plan or insurance. GoodRx is a service that will help you find lower drug prices. You can use GoodRx instead of your insurance when it offers a lower price than your insurance plan. If you purchase prescriptions using GoodRx instead of through your insurance plan, the cost will not apply to your deductible or out-of-pocket amounts. It may make more financial sense to use your insurance to satisfy your deductible and out-of-pocket amounts depending on what your insurance plan pays and what the GoodRx discount is.

What if the Pharmacist will not allow me to use GoodRx?

If you choose to use a GoodRx coupon, it's important to ask the pharmacist not to run your prescription through your insurance. Ask that the pharmacist use the coupon to process the transaction as cash instead. If your pharmacist has any trouble using the discount instead of your insurance, please give GoodRx a call at 1-855-268-2822 (between the hours of 9a.m. and 8p.m. EST).

Health Savings Account (Anthem)

Your employer will make a one time contribution to your Health Savings Account upon the plan effective date. **Please note this one time contribution is only available during open enrollment, & anyone who misses the opportunity will need to wait until next open enrollment.**

Participants must have an HSA account established with Anthem to receive the deposit.

If you elect the High Deductible Health Plan (HDHP), you are eligible to also establish a Health Savings Account (HSA) which allows you to pay for qualified expenses with pre-tax dollars. For questions on your account, receipts, general, legal, or plan questions, you may go online to [anthem.com](https://www.anthem.com) to access your account.

The High Deductible Health Plan (HDHP) is intended to cover serious illness or injury after the deductible has been met. You can have a HDHP without an HSA account. In this case, all medical expenses incurred prior to meeting the deductible are paid out of your pocket with after-tax dollars. The Health Savings Account is owned by and funded with pre-tax contributions. The HSA pays for out-of-pocket expenses incurred before the deductible is met. If you leave, you can take it with you.

What is a High Deductible Health Plan (HDHP)?

A High Deductible Health Plan is an insurance plan that does not cover first dollar medical expenses (except for preventive care). It is a plan with a minimum annual deductible and a maximum out-of-pocket limit. These minimums and maximums are determined annually by the Internal Revenue Service (IRS) and are subject to change.

What is a Health Savings Account?

A Health Savings Account (HSA) is an account that can be funded with your tax-exempt dollars to help pay for eligible medical, prescription, dental, and vision expenses not covered by an insurance plan, including the deductible, coinsurance, copays, and even in some cases, health insurance premiums.

Who is eligible for an HSA?

Anyone who is:

- Covered by a High Deductible Health Plan (HDHP)
- Not covered under another medical plan that is not a HDHP
- Not enrolled in Medicare benefits; or
- Not eligible to be claimed on another person's tax return

Activate your debit card

Be sure to activate your debit card when it arrives in the mail. Then you can use it to pay for doctor visits, prescriptions, urgent care, lab tests and other qualified health care expenses. See a full list of qualified medical and dental expenses at irs.gov/pub502.

Key Benefits to an HSA

- **Tax Savings:** Money taken out of your paycheck before taxes are calculated, thus reducing your reported taxable earnings.
- **Portability:** The money in your account is yours to keep, so you can take it with you if you change employers, health plans, or retire.
- **Savings:** Let the funds in your account grow tax-deferred. After age 65, you may make withdrawals from your HSA for any reason without penalty.
- **Individual:** Your HSA is your individual account, setup in your name, with your listed beneficiary. It is completely your responsibility, very similar to a checking account. You are responsible for making sure funds are used for qualifying expenses and that your account is not funded beyond the annual maximum amount. You are also responsible for ensuring your demographic information, such as your address, is up to date on your account.
- **Control:** You decide when to use your savings to pay for medical expenses.

Employer Contributions

| If you elect to enroll in the High Deductible Health Plan, Malone will make a one time deposit into your HSA Account as follows: | One Time Deposit |
|--|------------------|
| Employee Only | \$200 |
| Employee + Spouse | \$400 |
| Employee + Child(ren) | \$400 |
| Employee + Family | \$400 |

Please Note: A one time deposit will be made at beginning of the year. Your employer will make a one time contribution to your Health Savings Account upon the plan effective date. Participants must have an HSA established with Anthem in order to receive the one-time deposit.

2024 HSA Contributions Limits

| 2024 | Contribution Limit | 55+ Catch Up Contribution |
|--------|--------------------|---------------------------|
| Single | \$4,150 | \$1,000 |
| Family | \$8,300 | \$1,000 |

Note: When allocating funds to your HSA, make sure the contribution does not exceed the 2024 limits.

Get the most from your health plan

Use your health savings account (HSA) to help cover costs

Using your Anthem plan's health savings account is a smart way to make your healthcare dollars work even harder.

Because you can contribute tax free, your money goes further. Use those funds to pay for care and other eligible expenses anytime you need it.*

The money you put in your account is always yours to keep, even if you switch health plans, change jobs, or retire. Any unused funds also roll over from year to year, and they never expire.



Use your HSA to pay for healthcare costs, such as:

- Ambulance and emergency services
- Coinsurance (your percentage of the costs)
- Deductible payments
- Hospital fees
- Lab tests

For a full list of qualified medical expenses, please visit [anthem.com/qme](https://www.anthem.com/qme).



▶ Invest your HSA funds to save even more

After your HSA balance reaches \$1,000, you can invest anything over that amount. Your contributions will grow tax-free and can help you pay for future medical expenses.

To view your investment options, log in to the SydneySM Health app or [anthem.com](https://www.anthem.com) and go to **Spending Accounts**.

How to use your HSA:



1

Add money to your HSA anytime.

In 2024 you can add up to \$4,150 for individuals or \$8,300 for families.



3

Use your mobile wallet or HSA debit card to pay for doctor visits, prescriptions, and other qualified medical expenses. You can also use the HSA online bill-pay tool to pay medical bills or reimburse yourself with the funds in your account. When a new claim comes in, you can log in to your account and pay the bill or reimburse yourself from your HSA.



2

Look out for your debit card in the mail.

Your HSA debit card works the same as a regular debit card once you activate it.

If you have Apple Pay, Google Pay, or Samsung Pay on your smartphone, you can also pay touch-free when you add your HSA debit card to your mobile wallet. Simply follow your phone's instructions to add a new debit card. Then, use your phone to pay for qualified expenses where mobile payments are allowed.



4

Log in to **anthem.com** or download the **SydneySM Health** mobile app to:

- See your HSA balance and claims.
- Find a doctor in your plan's network.
- Check costs before you receive care.
- Set your preferences to receive important information electronically.

Telemedicine (HealthiestYou)

If you are enrolled in the Medical Plan you have access to LiveHealth Online, a similar plan to HealthiestYou.

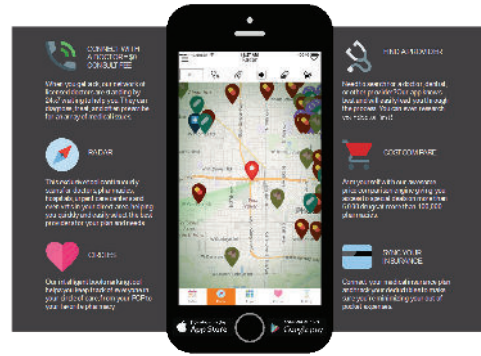
This benefit offers 24/7 access to its proprietary nationwide network of U.S. licensed physicians for telephone medical consultations. Physicians provide specific answers to medical questions and give advice regarding non-emergency, routine medical conditions. Physicians discuss symptoms, recommend treatment options, diagnose common conditions and send an e-script to your choice of pharmacy when appropriate. You can connect via telephone free of charge, with a network of physicians for informational or diagnostic consultation.

Featured highlights include:

- \$0 copay
- Coverage is provided for all family members
- Never wait for an appointment or sit in the doctor's office
- Access to a physician from anywhere via telephone 24/7
- Save money by avoiding unnecessary doctor's office or ER visits
- Prescriptions sent via e-script to your choice of pharmacy
- HIPAA compliant and confidential

When to Call HealthiestYou

- When your physician is not available
- For non-emergency medical conditions or questions
- After normal business hours, nights, and weekends
- For requesting prescriptions or refills



Be sure to download the HealthiestYou App today!



PRESCRIPTION SAVINGS

Geo-based prescription search engine can save you up to 85% on your prescription.



SHOP & PRICE PROCEDURES

Mobile app puts you in the driver's seat by providing a vehicle to search and price procedures in your direct area.



LOCATE PROVIDERS

Mobile app will lead you through the process to search for a doctor, dentist, or other provider.



HEALTH MANAGEMENT CONTENT

Let HealthiestYou guide you to improved health and happiness with relevant health content delivered at the time of need.



SYNC YOUR MEDICAL BENEFITS

Mobile app provides you the option to enroll to view your medical plan deductible in real time. Research in-network and out-of-network providers for medical, dental, vision, and specialists.

HealthiestYou will mail a welcome packet to your home that will include directions on setting up physician access, medical history and downloading the mobile app. You will also receive a HealthiestYou card in the mail which is simply a benefit reminder card – it is not needed to use the service.

| | |
|---|---------------|
| HealthiestYou Weekly Payroll Deduction | \$1.50 |
|---|---------------|

* Not available in Arkansas or Idaho.

Voluntary Dental PPO Plan (Anthem BlueCross BlueShield)

Voluntary Dental PPO Plan

Dental benefits are available to you and your eligible family members to cover routine care such as exams, x-rays and cleanings, as well as fillings, dentures, bridgework and periodontal care. Orthodontia is also available for adults and children.

Malone’s dental plan benefits have been designed to allow employees and their dependents to use the dental provider of their choice, regardless of their network status. If you choose to see an out-of-network provider your out-of-pocket costs may be higher. You can access a provider directory online at www.anthem.com (plan network-Dental Complete) or for help locating a network provider, call 1-877-604-2158.

Locating an In-Network Dental Provider

- Go to www.anthem.com.
- Click on the “Find a Doctor/Find Care” link near the top right of the page.
- You may search as Member or a Guest. If you search as a Guest, click on “Guests,” and answer the questions on the page.
 - Under, “What type of plan do you want to search with?” select “Dental”.
 - Under “Select a plan/network” select Dental Complete.
- Click “Continue”.
- In the box with the magnifying glass, enter the type of provider specialty or facility, or enter the name of the specific provider or facility you are looking for. You may need to enter the city, county, or zip code for your search.
- A drop down list will populate with options you can select from, or you can click “View All” at the top right of the list to see all options on a new page.

| Dental Plan Summary of Benefit | Basic Plan | Premium Plan |
|--|---|--|
| Calendar Year Deductible* | \$25 Individual / \$75 Family | \$25 Individual / \$75 Family |
| Calendar Year Maximum | \$1,500 | \$2,500 |
| Preventive Services <ul style="list-style-type: none"> • Routine Oral Exams • Routine Cleanings (two per year) • Topical Applications of Fluoride • Space Maintainers • Dental X-Rays • Sealants | Plan pays 100% <i>(no deductible)</i> | Plan pays 100% <i>(no deductible)</i> |
| Basic Services* <ul style="list-style-type: none"> • Fillings • Oral Surgery • Simple Extractions • Periodontal Maintenance | Plan pays 80% <i>(deductible applies)</i> | Plan pays 100% <i>(deductible applies)</i> |
| Major Services* <ul style="list-style-type: none"> • Inlays and Onlays • Implants • Crowns and Bridges • Re-cement Crowns and Bridges • Dentures • Repair of Fixed Bridge • Endodontics • Periodontic Surgery | Plan pays 50% <i>(deductible applies)</i> | Plan pays 80% <i>(deductible applies)</i> |
| Orthodontic Services <i>For adults and children</i> | Plan pays 50% <i>(no deductible)</i> | Plan pays 50% <i>(no deductible)</i> |
| Orthodontic Lifetime Maximum | \$2,000 | \$3,000 |
| <i>* There is a maximum of three deductibles per family.</i> | | |

| Dental Weekly Payroll Deductions | Basic Plan | Premium Plan |
|----------------------------------|------------|--------------|
| Employee | \$9.35 | \$13.44 |
| Employee + Spouse | \$26.19 | \$39.71 |
| Employee + Child(ren) | \$26.19 | \$39.71 |
| Family | \$26.19 | \$39.71 |

Voluntary Vision (Anthem BlueCross BlueShield)

It is important to preserve your eye health and receive regular eye exams. Did you know that diabetes, heart disease, high blood pressure, and high cholesterol are all diseases that an eye care specialist can detect from an eye exam?

Blue View Vision offers you one of the largest vision care networks in the industry, with a wide selection of experienced ophthalmologists, optometrists, and opticians. Blue View Vision's network also includes convenient retail locations, many with evening and weekend hours, including LensCrafters, Target Optical, JC Penney Optical, Sears Optical and Pearle Vision locations. Members may call Blue View Vision at 1-866-723-0515 with questions about vision benefits or provider network status.

Out-of-Network Services

Members may choose to receive care outside the Blue View Vision network. Members receive an allowance toward services and pay the balance. Members pay in full at the time of service and then file a claim for reimbursement.

Locating an In-Network Vision Provider

- Go to www.anthem.com.
- Click on the "Find a Doctor/Find Care" link near the top right of the page.
- You may search as Member or a Guest. If you search as a Guest, click on "Guests," and answer the questions on the page.
 - Under, "What type of plan do you want to search with?" select "Vision".
 - Under "Select a plan/network" select Blue View Vision.
- Click "Continue".
- In the box with the magnifying glass, enter the type of provider specialty or facility, or enter the name of the specific provider or facility you are looking for. You may need to enter the city, county, or zip code for your search.
- A drop down list will populate with options you can select from, or you can click "View All" at the top right of the list to see all options on a new page.

Anthem BCBS Vision Summary of Benefits

| | Anthem BCBS Vision Network | Out-of-Network |
|--|--|---|
| Exam | Plan pays 100% after a \$10 copay | Plan pays up to \$30 reimbursement |
| Lenses (One Pair) | | |
| Single Vision | Plan pays 100% after a \$10 copay | Plan pays up to \$25 reimbursement |
| Bifocal | Plan pays 100% after a \$10 copay | Plan pays up to \$40 reimbursement |
| Trifocal | Plan pays 100% after a \$10 copay | Plan pays up to \$55 reimbursement |
| Eyeglass Lens Upgrades | Member Cost | |
| UV Coating | \$15 | |
| Tint (<i>Solid and Gradient</i>) | \$15 | |
| Standard Polycarbonate (<i>adults/children under age 19</i>) | \$40/\$0 | |
| Transitions lenses (<i>adults/children under age 19</i>) | \$75/\$0 | |
| Progressive Lenses | | |
| Standard | \$65 | |
| Premium Tier 1 | \$85 | |
| Premium Tier 2 | \$95 | |
| Premium Tier 3 | \$110 | |
| Standard Anti-Reflective Coating | \$45 | |
| Premium Tier 1 Anti-Reflective | \$57 | |
| Premium Tier 2 Anti-Reflective | \$68 | |
| Other Add-ons and Services | 20% off retail price | Discounts on lens upgrades are not available out-of-network |
| Contact Lenses <i>(in lieu of lenses and frames, contact lens allowance must be used at the time of initial service)</i> | Plan pays up to \$150, then 15% off remaining balance (conventional) | Plan pays up to \$105 reimbursement |
| Contact Fit & Follow Up Exams | | |
| Standard | Member cost up to \$55 | Discounts not available out-of-network |
| Premium (Allowance) | 10% off retail price | |
| Medically Necessary | Covered in full | Plan pays up to \$210 reimbursement |
| Frames | Plan pays up to \$150, then 20% discount; Member pays remainder | Plan pays up to \$45 reimbursement |
| Frequencies (months) Exam / Lenses / Frames | Once every calendar year | |

Vision Weekly Payroll Deductions

| | |
|------------------------------|--------|
| Employee | \$1.72 |
| Employee + Spouse | \$3.41 |
| Employee + Child(ren) | \$3.08 |
| Family | \$4.77 |

Voluntary Life (Anthem)

Voluntary Life Insurance provides extra protection for your family in the event of your untimely death.

You can enroll in the Voluntary Life plan up to the guarantee issue amounts (see below) for yourself, your spouse and your children without completing a health questionnaire. You will be required to complete a health questionnaire for yourself and your dependents for all life amounts over the guarantee issue amounts.

Employees:

- Increments of \$10,000 up to a maximum of \$500,000, not to exceed 10 times annual earnings.
- Guaranteed issue amount for New Hires is \$200,000.
- Life Insurance reduces by 35% at age 65, and an additional 15% at age 70. Benefits terminate at retirement.

Spouse:

- Increments of \$5,000 to a maximum of \$100,000, not to exceed 100% of the employee's coverage.
- Guarantee issue amount is \$50,000.
- Spouse life amounts reduce based on employee's age.

Dependent Children:

- Age 15 Days to age 26 years. You may elect dependent coverage of \$5,000 to a maximum of \$10,000, not to exceed 100% of the employee's coverage.
- Guarantee issue amount is \$10,000.
- Once child coverage is elected, the amount of insurance covers each of your dependent eligible children for the one premium price.

Note: This policy requires the employee to be actively at work on the first day of coverage. Dependents cannot be hospital confined and must be able to perform all of the usual duties of a person who is at the same age and gender who is in good health in order for coverage to be effective.

Voluntary Life Weekly Payroll Deductions

Please note: Spouse premiums are calculated based on the employee's age.

| Employee Voluntary Life Weekly Payroll Deductions | | | | | |
|---|----------|----------|----------|----------|----------|
| Age | \$10,000 | \$20,000 | \$30,000 | \$40,000 | \$50,000 |
| Under 25 | \$0.12 | \$0.23 | \$0.35 | \$0.46 | \$0.58 |
| 25-29 | \$0.14 | \$0.28 | \$0.42 | \$0.55 | \$0.69 |
| 30-34 | \$0.16 | \$0.32 | \$0.48 | \$0.65 | \$0.81 |
| 35-39 | \$0.18 | \$0.37 | \$0.55 | \$0.74 | \$0.92 |
| 40-44 | \$0.32 | \$0.65 | \$0.97 | \$1.29 | \$1.62 |
| 45-49 | \$0.51 | \$1.02 | \$1.52 | \$2.03 | \$2.54 |
| 50-54 | \$0.88 | \$1.75 | \$2.63 | \$3.51 | \$4.38 |
| 55-59 | \$1.48 | \$2.95 | \$4.43 | \$5.91 | \$7.38 |
| 60-64 | \$2.05 | \$4.11 | \$6.16 | \$8.22 | \$10.27 |
| 65-69 | \$3.60 | \$7.20 | \$10.80 | \$14.40 | \$18.00 |
| 70-74 | \$6.74 | \$13.48 | \$20.22 | \$26.95 | \$33.69 |
| 75+ | \$6.74 | \$13.48 | \$20.22 | \$26.95 | \$33.69 |

| Child Coverage | |
|-----------------------------|-------------------------------------|
| \$5,000 (per child) | \$0.10 per weekly payroll deduction |
| \$10,000 (per child) | \$0.21 per weekly payroll deduction |

Disability (Anthem)

Voluntary Short Term Disability (STD)

Short Term Disability provides a weekly benefit to replace a portion of your income in the event you are disabled. If you have an injury or sickness and have received medical care or advice, or had drugs prescribed or taken in the 3 months prior to the day you become covered under this plan, benefits will not be paid for this condition until you have been covered for 6 continuous months.

| Short Term Disability Summary of Benefits | |
|---|--|
| Benefit Amount | 60% of Base Weekly Earnings |
| Maximum Weekly Benefit | \$1,000 |
| Maximum Benefit Period | 24 Weeks |
| Benefits Begin | 15th Day for Accident; 15th Day for Illness |

| STD Rate Calculated by Age | |
|----------------------------|--------|
| Age | Rate |
| < 30 | \$0.58 |
| 30-39 | \$0.55 |
| 40-49 | \$0.56 |
| 50-59 | \$0.79 |
| 60+ | \$1.43 |

Calculating your Weekly Premium for Short Term Disability

Your Coverage:

$$\begin{array}{ccccccc}
 \$ \text{-----} & \times & 0.60 = & \text{-----} & \times & \text{-----} & \div 10 \times 12 / 52 = \$ \text{-----} \\
 \text{(Your Weekly Base Earnings)} & & & \text{(Your Weekly Benefit to} & & \text{(See rates by age in chart)} & & \text{Weekly Premium)} \\
 & & & \text{a maximum of \$1,000)} & & & &
 \end{array}$$





Resource Advisor is here with help for life's issues

Receive counseling and access to financial and legal tools and services

Resource Advisor is a member assistance program that's included with your life and/or disability benefit. It provides resources and services to support you and your household family members when you may need it.

Counseling in the way that's best for you

Resource Advisor offers you and each family member up to three visits with a counselor per issue at no extra cost to you. Counselors can help you cope with life's challenges, including:

- Stress
- Anxiety
- Depression
- Family and relationship issues
- Illness

When you call Resource Advisor, you can talk to a counselor by phone right away, set up face-to-face sessions, or have a virtual visit using LiveHealth Online. If you choose video visits, Resource Advisor will walk you through the scheduling process with LiveHealth Online and give you a coupon code to access the visits at no extra cost to you. You'll be able to have a virtual visit with a counselor anywhere you have privacy and internet access.*

▶ Call **888-209-7840** and ask for Resource Advisor. They can connect you with a counselor:



by phone



in person



through a video visit

Helpful tools and resources you can count on

Resource Advisor offers the following resources and services at no extra cost to you.

Financial planning

Receive one-on-one financial counseling with a certified professional financial planner. They can help with issues like retirement planning and saving for a child's education.

Legal services

Have a phone consultation with an attorney at no charge. If you want to meet with an attorney in person, Resource Advisor's legal consultant can set up an appointment at a discounted rate.

Identity theft recovery and monitoring

Resource Advisor has fraud resolution specialists who can help if your identity is stolen. They can work with creditors, collection agencies, law firms, and credit reporting agencies for you for up to one year. You can also sign up for ID monitoring, receive credit report reviews, and place fraud alerts on credit reports.

Online tools to help with life's issues

The Resource Advisor website has tools to help with common issues and challenges, such as:

- Creating a will
- Parenting
- Aging
- Healthy living
- Household support
- Referrals for services like elder care, pet sitting, and child care
- Funeral planning



How to contact Resource Advisor



If you have questions or want to access the resources, above, call **888-209-7840** and ask for Resource Advisor or go to **www.ResourceAdvisor.Anthem.com** and enter "AnthemResourceAdvisor" to log in.

* LiveHealth Online appointments are subject to availability. Online counseling is not appropriate for all kinds of problems. If you are in crisis or having suicidal thoughts, it's important that you seek help immediately. Please call 800-273-8255 (National Suicide Prevention Lifeline) or 911 for help. If your issue is an emergency, call 911 or go to your nearest emergency room. LiveHealth Online does not offer emergency services.

LiveHealth Online is the trade name of Health Management Corporation, a separate company, providing telehealth services on behalf of Anthem Blue Cross and Blue Shield. Note about eligibility: This program is for active employees and their household family members. All benefits end at retirement.

Resource Advisor services are not a part of the certificate, policy or trust agreement and do not modify any insured benefits. Resource Advisor additional services are provided based on negotiated agreements between the insurance company and certain service providers. Although the insurance company endeavors to make these services available to all policyholders and certificateholders as described, modifications to our agreements with service providers may require that services be periodically modified or terminated. Such modification or termination of services may be made based on cost to the insurer, availability of services, or other business reasons at the discretion of the insurer or service providers.

Life and Disability products are underwritten by Anthem Life Insurance Company. In Georgia, Life and Disability products are underwritten by Greater Georgia Life Insurance Company using the trade name Anthem Life. Independent licensees of the Blue Cross and Blue Shield Association. Anthem is a registered trademark of Anthem Insurance Companies, Inc.

Flexible Spending Accounts (iSolved)

What is a Flexible Spending Account (FSA)?

Flexible Spending Accounts (FSA) allow you to pay health care and dependent care expenses with pre-tax dollars. This reduces your taxable wages by the amounts you contribute to your health care and/or dependent care accounts. Funds are deducted through payroll before taxes are withheld. Amounts elected are divided by the number of pay periods remaining in the plan year (January 1 – December 31). You must re-enroll each year.

There are 2 separate Flexible Spending Accounts:

- **Dependent Care FSA:** Any employee with children in day care knows that a sizable amount of the family’s income is used for this expense. The same is true for those who must provide day care for a disabled spouse or parent. You may elect to contribute a maximum of \$5,000 if you are single or if you are married and filing a joint tax return. If you are married and filing separate returns, you may elect to contribute a maximum of \$2,500 for the calendar year.
- **Health Care FSA:** Our health care plan is a valuable benefit that provides coverage for many medical, dental, and vision expenses. Yet we all spend money every year for deductibles, copayments, and other out-of-pocket expenses our health plan doesn’t pay. You may elect to contribute a maximum of \$3,050 for the calendar year. The Healthcare FSA will reimburse your expenses as they occur, up to your elected contribution.

Carry Over up to \$610 of your Health Care funds

You have until the end of the plan year (December 31, 2024), to use your FSA Health Care funds. You can carry over up to \$610 in unused Health Care funds into the next plan year. Any unused funds greater than the carryover limit (\$610) are forfeited after the last day of the plan year provided you make an election to participate again. You will have until March 31, 2024 to submit claims for expenses incurred between January 1, 2024 and December 31, 2024.

If you carry over funds into Plan Year 2024 (January 1, 2024 through December 31, 2024), you can still contribute up to \$3,050 for that plan year.

Run-out Period

This is the time period after the close of the plan year when you can still file Dependent Care and Health Care FSA claims from the previous plan year. You have until March 31, 2024 to submit claims for Plan Year 2024 expenses incurred between January 1, 2024 and December 31, 2024.

A Flexible Spending Account Example

Jay and his wife, Candy, earn a combined annual income of \$75,000. They have two small children whom they claim as dependents on their income tax return. Jay contributed \$2,750 to the Health Care Reimbursement Account and \$5,000 to the Dependent Care Reimbursement Account. **This example is for illustrative purposes only. Actual savings will vary based on your individual tax situation. Please consult a tax professional for more information.*

| Jay's Expenses | With FSA | Without FSA |
|--|----------------|-------------|
| Combined annual income | \$75,000 | \$75,000 |
| Health Care Reimbursement Account contributions | - \$2,750 | \$0 |
| Dependent Care Reimbursement Account contributions | - \$5,000 | \$0 |
| Taxable Income | \$67,250 | \$75,000 |
| Estimated Federal and Social Security taxes | - \$13,450 | - \$15,000 |
| Health care and dependent care expenses | \$0 | - \$7,750 |
| Your spendable income | \$53,800 | \$52,250 |
| Money saved with reimbursement accounts | \$1,550 | |

Flexible Spending Accounts (iSolved)

What Expenses are Eligible?

- Go to fsastore.com/FSA-Eligibility-List.aspx to search eligible products and services.
- Dependent care expenses must be for children in daycare through age 12 and adult family members who need daily care so that the adult(s) that claim(s) the dependents on a federal tax income return can work.
- They are not eligible for reimbursement from any other source.
- You have retained documentation from the provider of the services or supplies which shows the amount of each expense and the date it was incurred.



Accessing Your Flexible Spending Account is Easy!

The Benefits Card is a swipe card (similar to a credit card) used to pay for eligible expenses. If you have a Health Care FSA, you can charge up to the amount you have elected. You will also have the ability to use the Benefits Card to pay for eligible Dependent Care expenses as long as the provider accepts credit/debit cards and the funds are available in your account.

Use the iFlex App

You have your phone with you all the time. Why not use the iFlex App to review your account information, take a photo of the receipt and submit the claim right away?

The iFlex App connects you with the details:

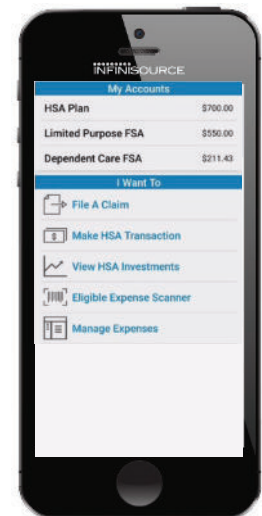
- Quickly check available balances 24/7
- Access account details
- View charts summarizing account(s)
- Click to call or email Customer Service

Provides additional time-saving options (if supported or applicable to your accounts)

- View claims requiring receipts
- Submit medical FSA claims
- Take a picture of a receipt to submit for a claim
- Report a lost or stolen debit card

Follow these steps to download the iFlex App:

1. Visit the iTunes App Store or the Android Market to download the iFlex by Infnisource app on your iPhone, iPad or Android.
2. Once installed, enter the Username and Password to log into your account at www.isolvedbenefitservices.com/login.



Critical illness coverage – easing stress and offering financial protection when you need it most



If you ever have a critical illness, such as a heart attack or cancer, you want the best care. At times like these, you shouldn't have to worry about how you're going to pay for it. Critical illness coverage provides the added layer of security you want and need – a lump-sum cash benefit to help pay for unexpected costs. You decide how to use the benefits to best support recovery for yourself or a family member.

You can use the cash payment to help pay for:

- **Out-of-pocket medical costs**, such as doctor bills, imaging or rehabilitation.
- **Daily expenses** like rent, food, transportation, childcare or help around the house.

Our critical illness coverage provides benefits for heart attack, stroke, invasive cancer, major organ transplant, and neurological conditions such as advanced Alzheimer's and advanced Parkinson's. The coverage pays for the first diagnosis of certain illnesses after your coverage becomes effective. It may also cover a new cancer diagnosis even with a previous cancer diagnosis.

Key plan features

- You will receive a **tax-free cash payment** to help you focus on your health.
- You will also receive a \$50 payment toward health screenings, such as a lipid test. Simply call the Supplemental Health claim line and tell them you'd like to collect on your health screening benefits. We will confirm your testing, then send you a check.
- There are no limits on preexisting conditions
- Coverage is available for yourself, your spouse, and your dependent children.
- You can take your coverage with you, even if you leave your employer.

Connected benefits make things easier for you

If you have a medical plan and critical illness benefits with us, we'll automatically let you know when you may have an eligible critical illness claim.

| Anthem - Critical Illness Weekly Deductions | | |
|---|---------|---------|
| Non - Tobacco | \$20K | \$30K |
| 18 - 24 | \$1.33 | \$1.88 |
| 25 - 29 | \$1.65 | \$2.35 |
| 30 - 34 | \$1.85 | \$2.64 |
| 35 - 39 | \$2.35 | \$3.39 |
| 40 - 44 | \$3.14 | \$4.56 |
| 45 - 49 | \$4.59 | \$6.72 |
| 50 - 54 | \$6.28 | \$9.24 |
| 55 - 59 | \$8.71 | \$12.87 |
| 60 - 64 | \$12.50 | \$18.55 |
| 65 - 69 | \$17.19 | \$25.57 |
| 70 - 74 | \$24.21 | \$36.07 |

| Anthem - Critical Illness Weekly Deductions | | |
|---|---------|---------|
| Tobacco | \$20K | \$30K |
| 18 - 24 | \$1.41 | \$1.99 |
| 25 - 29 | \$1.82 | \$2.59 |
| 30 - 34 | \$2.17 | \$3.11 |
| 35 - 39 | \$2.97 | \$4.32 |
| 40 - 44 | \$4.33 | \$6.34 |
| 45 - 49 | \$7.03 | \$10.38 |
| 50 - 54 | \$10.57 | \$15.68 |
| 55 - 59 | \$15.72 | \$23.39 |
| 60 - 64 | \$23.86 | \$35.59 |
| 65 - 69 | \$34.85 | \$52.05 |
| 70 - 74 | \$47.75 | \$71.38 |

Voluntary Supplemental Health Plans

Hospital Indemnity coverage – protect your financial well-being

Hospital stays are never the same. Yet whether they are planned or unexpected, long or short, the costs can quickly add up. Some of the costs may be covered by your medical plan, but you can expect to pay some of the costs out of pocket. Protect yourself from these unexpected expenses with Hospital Indemnity insurance.

Hospital Indemnity provides a lump-sum, tax-free cash benefit to help pay for costs that can come with a hospital stay that your health plan doesn't cover. Think of it as a bit of financial assistance when you need it most.

You can use the lump-sum payment however you want. You might use it to help pay for out-of-pocket medical costs related to a hospital stay such as hospital bills, medical tests or rehab due to accident or illness. Or you might choose to use it for daily expenses like rent, food, transportation, childcare or help around the house.



Key plan features

- Covers hospitalization for normal pregnancy from day one with no waiting period.
- Auto alerts let you know you may have an eligible claim.
- No limitations for pre-existing conditions.
- No medical questions or exam needed to enroll.
- You can take your coverage with you and keep the same rate if you leave your employer, for up to three years.
- Coverage is available for yourself, your spouse and dependent children.

Connected benefits make things easier for you

If you have a medical plan and Hospital Indemnity benefits with us, we'll automatically let you know when you may have an eligible indemnity claim.

43 MILLION
Americans have medical debt⁴

\$30,000
Average cost of a 3-day hospital stay⁵

\$41,878
Average cost of a hospital stay for a heart valve disorder⁶

Anthem - Hospital Indemnity Weekly Deductions

| | |
|-------------|---------|
| Employee | \$4.37 |
| EE + Spouse | \$9.06 |
| EE + Ch | \$6.76 |
| Family | \$11.80 |

Voluntary Supplemental Health Plans

Accident coverage – protect yourself from the unexpected



We don't expect accidents, and most of us don't plan or budget for them. But when they happen, the costs can be overwhelming, even with medical coverage.

- That's where accident protection can help. These special plans pay out a cash benefit in one lump sum if you or a covered family member is injured because of an accident. You decide how to use the benefits to best support your recovery. You can use accident coverage to help pay for:
 - **Out-of-pocket medical costs**, such as ambulance fees, physical therapy, X-rays or crutches.
 - **Daily expenses** like rent, food, transportation or help around the house.



40 MILLION
ER visits due to injuries each year⁴



\$1,917
Average cost of an ER visit⁵

Connected benefits make things easier for you

If you have a medical plan and Accident benefits with us, we'll automatically let you know when you may have an eligible accident claim.

Key plan features

- Cash benefit is paid directly to you in a lump-sum, tax-free payment.
- Auto alerts let you know you may have an eligible claim.
- No medical questions or exam needed to enroll.
- You can take your coverage with you even if you leave your employer.
- No limitations for pre-existing conditions.
- Coverage is available for yourself, your spouse and dependent children.
- You will also receive a \$50 payment toward health screenings, such as a lipid test. Simply call the claim line and tell them you'd like to collect on your wellness benefits. We will confirm your testing, then send you a check.

Anthem - Accident Weekly Deductions

| | |
|--------------------|--------|
| Employee | \$2.90 |
| EE + Spouse | \$4.63 |
| EE + Ch | \$4.89 |
| Family | \$7.70 |



Your \$50 health screening benefit is just a phone call away!

As part of your Anthem plan, you have a \$50 health screening benefit for tests like mammograms, colonoscopies or fasting blood glucose tests.

To take advantage of this benefit:

- Call the Claims line at 1-888-828-2432.
- Be ready to share this information for you or your covered dependent:
 - Social Security number
 - Date of birth
 - Address
 - Provider's name
 - Name of the test
 - Date of the test

We'll confirm your test and then send you a check. It's that simple!

You and your covered dependents (spouse and children) are each allowed one \$50 health screening benefit per plan, each calendar year.

The eligible tests include:

Abdominal aortic aneurysm ultrasound
 Bone density screening
 Bone marrow testing
 Breast ultrasound
 CA 15-3 (blood test for breast cancer)
 CA 125 (blood test for ovarian cancer)
 Other cancer screening
 Carotid ultrasound
 CEA (blood test for colon cancer)
 Cervical cancer screening
 Chest X-ray
 Colonoscopy
 CT angiography
 Double contrast barium enema
 ECG/EKG
 Fasting blood glucose test
 Flexible sigmoidoscopy
 Hemocult stool analysis
 Lipid panel
 Mammography
 PAD ultrasound
 Pap test
 PSA (blood test for prostate cancer)
 SPEP (blood test for myeloma)
 Serum cholesterol test
 Stress test (bicycle or treadmill)
 Thermography
 Triglycerides blood test (HDL/LDL)

Questions?

Call the claims line at
1-888-828-2432.



Voluntary Legal Plan / Identity Theft

You've thought about it for years—do you finally want to complete your Will? Or do you want a lawyer to write a letter on your behalf? Or review a document for you before you sign? Are you interested in having a legal plan for your small business, or in guarding yourself against identity theft? We have a plan for you.

For Individuals and Families:

LEGAL PLAN – Talk to a lawyer. No high hourly costs.

- Family plan covers member, spouse and dependents
- Standard Will preparation
- Legal advice/consultation/ representation
- Letters/phone calls on your behalf
- Legal document review
- Moving traffic violations
- IRS audit protection
- Trial defense
- 24/7 emergency assistance
- Mobile app
- 25% preferred member discount

IDSHIELDSM – Coverage that will help protect against, and resolve, identity theft issues

- Family plan covers member, spouse and up to eight minor dependents under the age of 18
- Individual plan covers member only
- Consultation/Advice
 - Identity theft advisor
 - Credit report review
 - Lost wallet protection
- Notifications
 - Data breach notifications
 - Identity alert system
- Access
 - Mobile app
 - Monday through Friday 7 a.m.–7 p.m. CT
 - 24/7/365 emergency access to an IDShieldSM Licensed Private Investigator for covered situations
- Monitoring
 - Black Market web surveillance
 - Credit monitoring
 - Minor identity protection
 - Social media monitoring
- Identity Restoration
 - Licensed private investigators
 - \$5 Million Service guarantee

| Legal Plan and Identity Theft Weekly Payroll Deductions | |
|---|--------|
| Individual IDShield | \$1.95 |
| Family IDShield | \$3.68 |
| Family Legal Plan | \$4.83 |
| Legal Plan + Individual IDShield | \$6.78 |
| Legal Plan + Family IDShield | \$7.82 |

For more information prior to enrollment, please contact Whitney Young at hello@wittybydesign.com or 502-354-7842.

Voluntary Pet Insurance (PetsBest Pet Insurance)

Just like human healthcare, the cost of veterinary care available to pets is continuing to rise. We have health insurance, car insurance, home-owner's insurance and more to protect ourselves financially against the unexpected, why wouldn't we have pet insurance to protect ourselves and our pets as well? PetsBest pet health insurance is available as a payroll deduction. The plans are customizable and priced based on the coverage requested, breed, and age of the pet. Dependent on the plan selected, pet insurance covers injuries and illness and even offers an optional wellness rider benefit.

Plan Options:

- Best Benefit Plans – covers both injuries and illness
- Accident Only Plans – covers accidental injuries only
- Optional Wellness Rider – can be added to Best Benefit Plan

Prices vary depending on location, age and breed of pet. Average monthly premium cost is \$25-\$65.

For additional information or to enroll in pet insurance, please contact PetsBest directly at www.petsbest.com/MALONE or call 1-888-984-8700 and reference MALONE.



Important Legal Notices



Women's Health and Cancer Rights Act

Under the Women's Health and Cancer Rights Act, a plan participant or beneficiary who elects breast reconstruction in connection with a covered mastectomy is also entitled to:

- All states of reconstruction of the breast on which the mastectomy was performed;
- Surgery and reconstruction of the other breast to produce a symmetrical appearance; and
- Prostheses and treatment of physical complications of the mastectomy, including lymphedemas.

Health plans must provide coverage of mastectomy-related benefits in a manner determined in consultation with the attending physician and the patient. Coverage for breast reconstruction and related services are subject to deductibles and coinsurance amounts that are consistent with those that apply to other benefits under the plan.

Newborns' Act Disclosure

Group health plans and health insurance issuers generally may not, under Federal law, restrict benefits for any hospital length of stay in connection with childbirth for the mother or newborn child to less than 48 hours following a vaginal delivery, or less than 96 hours following a cesarean section. However, Federal law generally does not prohibit the mother's or newborn's attending provider, after consulting with the mother, from discharging the mother or her newborn earlier than 48 hours (or 96 hours as applicable). In any case, plans and issuers may not, under Federal law, require that a provider obtain authorization from the plan or the insurance issuer for prescribing a length of stay not in excess of 48 hours (or 96 hours).

Special Enrollment Rights

If you are declining enrollment for yourself or your dependents because of other health insurance coverage, you may in the future be able to enroll yourself and your dependents in Malone's medical, dental, or vision plans within 31 days after your other coverage ends.

Premium Assistance Under Medicaid and the Children's Health Insurance Program (CHIP)

If you or your children are eligible for Medicaid or CHIP and you're eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from their Medicaid or CHIP programs. If you or your children aren't eligible for Medicaid or CHIP, you won't be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace. For more information, visit www.healthcare.gov.

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a State listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available..

If you or your dependents are NOT currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial 1-877-KIDS NOW or www.insurekidsnow.gov to find out how to apply. If you qualify, ask your state if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren't already enrolled. This is called a "special enrollment" opportunity, and you must request coverage within 60 days of being determined eligible for premium assistance. If you have questions about enrolling in your employer plan, contact the Department of Labor at www.askebsa.dol.gov or call 1-866-444-EBSA (3272).

If you live in one of the following states, you may be eligible for assistance paying your employer health plan premiums. The following list of states is current as of July 31, 2023. Contact your State for more information on eligibility –

ALABAMA – Medicaid

Website: <http://myalhipp.com/>
Phone: 1-855-692-5447

ALASKA – Medicaid

The AK Health Insurance Premium Payment Program
Website: <http://myakhipp.com/>
Phone: 1-866-251-4861
Email: CustomerService@MyAKHIPP.com
Medicaid Eligibility: <https://health.alaska.gov/dpa/Pages/default.aspx>

ARKANSAS – Medicaid

Website: <http://myarhipp.com/>
Phone: 1-855-MyARHIPP (855-692-7447)

CALIFORNIA – Medicaid

Health Insurance Premium Payment (HIPP) Program
<http://dhcs.ca.gov/hipp>
Phone: 916-445-8322
Fax: 916-440-5676
Email: hipp@dhcs.ca.gov

COLORADO – Health First Colorado (Colorado's Medicaid Program) & Child Health Plan Plus (CHP+)

Health First Colorado Website: <https://www.healthfirstcolorado.com/HealthFirstColoradoMemberContactCenter>: 1-800-221-3943/State Relay 711
CHP+: <https://hcpf.colorado.gov/child-health-plan-plus>
CHP+ Customer Service: 1-800-359-1991/State Relay 711
Health Insurance Buy-In Program (HIBI): <https://www.mycohibi.com/> HIBI
Customer Service: 1-855-692-6442

FLORIDA – Medicaid

Website: <https://www.flmedicaidprecovery.com/flmedicaidprecovery.com/hipp/index.html>
Phone: 1-877-357-3268

GEORGIA – Medicaid

GA HIPP Website: <https://medicaid.georgia.gov/health-insurance-premium-payment-program-hipp>
Phone: 678-564-1162, Press 1
GA CHIPRA Website: <https://medicaid.georgia.gov/programs/third-party-liability/childrens-health-insurance-program-reauthorization-act-2009-chipra>
Phone: 678-564-1162, Press 2

INDIANA – Medicaid

Healthy Indiana Plan for low-income adults 19-64
Website: <http://www.in.gov/fssa/hip/>
Phone: 1-877-438-4479
All other Medicaid
Website: <https://www.in.gov/medicaid/>
Phone: 1-800-457-4584

IOWA – Medicaid and CHIP (Hawki)

Medicaid Website:
<https://dhs.iowa.gov/ime/members>
Medicaid Phone: 1-800-338-8366
Hawki Website:
<http://dhs.iowa.gov/Hawki>
Hawki Phone: 1-800-257-8563
HIPP Website: <https://dhs.iowa.gov/ime/members/medicaid-a-to-z/hipp>
HIPP Phone: 1-888-346-9562

KANSAS – Medicaid

Website: <https://www.kancare.ks.gov/>
Phone: 1-800-792-4884
HIPP Phone: 1-800-967-4660

KENTUCKY – Medicaid

Kentucky Integrated Health Insurance Premium Payment Program (KI-HIPP)
Website: <https://chfs.ky.gov/agencies/dms/member/Pages/kihipp.aspx>
Phone: 1-855-459-6328
Email: KIHIPP.PROGRAM@ky.gov
KCHIP Website: <https://kidshealth.ky.gov/Pages/index.aspx>
Phone: 1-877-524-4718
Kentucky Medicaid Website: <https://chfs.ky.gov/agencies/dms>

LOUISIANA – Medicaid

Website: www.medicaid.la.gov or www.ldh.la.gov/lahipp
Phone: 1-888-342-6207 (Medicaid hotline) or
1-855-618-5488 (LaHIPP)

MAINE – Medicaid

Enrollment Website: https://www.mymaineconnection.gov/benefits/s/?language=en_US
Phone: 1-800-442-6003
TTY: Maine relay 711
Private Health Insurance Premium Webpage:
<https://www.maine.gov/dhhs/ofi/applications-forms>
Phone: 1-800-977-6740
TTY: Maine relay 711

Premium Assistance Under Medicaid and the Children's Health Insurance Program (CHIP)

MASSACHUSETTS – Medicaid and CHIP

Website: <https://www.mass.gov/masshealth/pa>

Phone: 1-800-862-4840

TTY: 711

Email: masspremassistance@accenture.com

MINNESOTA – Medicaid

Website:

<https://mn.gov/dhs/people-we-serve/children-and-families/health-care/health-care-programs/programs-and-services/other-insurance.jsp>

Phone: 1-800-657-3739

MISSOURI – Medicaid

Website: <http://www.dss.mo.gov/mhd/participants/pages/hipp.htm>

Phone: 573-751-2005

MONTANA – Medicaid

Website: <http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP>

Phone: 1-800-694-3084

Email: HSHIPPProgram@mt.gov

NEBRASKA – Medicaid

Website: <http://www.ACCESSNebraska.ne.gov>

Phone: 1-855-632-7633

Lincoln: 402-473-7000

Omaha: 402-595-1178

NEVADA – Medicaid

Medicaid Website: <http://dhcfp.nv.gov>

Medicaid Phone: 1-800-992-0900

NEW HAMPSHIRE – Medicaid

Website: <https://www.dhhs.nh.gov/programs-services/medicaid/health-insurance-premium-program>

Phone: 603-271-5218

Toll free number for the HIPP program: 1-800-852-3345, ext. 5218

NEW JERSEY – Medicaid and CHIP

Medicaid Website:

<http://www.state.nj.us/humanservices/dmahs/clients/medicaid/>

Medicaid Phone: 609-631-2392

CHIP Website: <http://www.njfamilycare.org/index.html>

CHIP Phone: 1-800-701-0710

NEW YORK – Medicaid

Website: https://www.health.ny.gov/health_care/medicaid/

Phone: 1-800-541-2831

NORTH CAROLINA – Medicaid

Website: <https://medicaid.ncdhhs.gov/>

Phone: 919-855-4100

NORTH DAKOTA – Medicaid

Website: <https://www.hhs.nd.gov/healthcare>

Phone: 1-844-854-4825

OKLAHOMA – Medicaid and CHIP

Website: <http://www.insureoklahoma.org>

Phone: 1-888-365-3742

OREGON – Medicaid

Website: <http://healthcare.oregon.gov/Pages/index.aspx>

Phone: 1-800-699-9075

PENNSYLVANIA – Medicaid

Website: <https://www.dhs.pa.gov/Services/Assistance/Pages/HIPP-Program.aspx>

Phone: 1-800-692-7462

CHIP Website: Children's Health Insurance Program (CHIP) (pa.gov)

CHIP Phone: 1-800-986-KIDS (5437)

RHODE ISLAND – Medicaid and CHIP

Website: <http://www.eohhs.ri.gov/>

Phone: 1-855-697-4347, or 401-462-0311 (Direct Rlte Share Line)

SOUTH CAROLINA – Medicaid

Website: <https://www.scdhhs.gov>

Phone: 1-888-549-0820

SOUTH DAKOTA – Medicaid

Website: <http://dss.sd.gov>

Phone: 1-888-828-0059

TEXAS – Medicaid

Website: Health Insurance Premium Payment (HIPP) Program | Texas Health and Human Services

Phone: 1-800-440-0493

UTAH – Medicaid and CHIP

Medicaid Website: <https://medicaid.utah.gov/>

CHIP Website: <http://health.utah.gov/chip>

Phone: 1-877-543-7669

VERMONT – Medicaid

Website: Health Insurance Premium Payment (HIPP) Program | Department of Vermont Health Access

Phone: 1-800-250-8427

VIRGINIA – Medicaid and CHIP

Website: <https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select>

<https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs>

Medicaid/CHIP Phone: 1-800-432-5924

WASHINGTON – Medicaid

Website: <https://www.hca.wa.gov/>

Phone: 1-800-562-3022

WEST VIRGINIA – Medicaid

Website: <https://dhhr.wv.gov/bms/>

<http://mywvhipp.com/>

Medicaid Phone: 304-558-1700

CHIP Toll-free phone: 1-855-MyWVHIPP (1-855-699-8447)

WISCONSIN – Medicaid and CHIP

Website: <https://www.dhs.wisconsin.gov/badgercareplus/p-10095.htm>

Phone: 1-800-362-3002

WYOMING – Medicaid

Website: <https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/>

Phone: 1-800-251-1269

To see if any other states have added a premium assistance program since July 31, 2023, or for more information on special enrollment rights, contact either:

U.S. Department of Labor Employee Benefits Security Administration

www.dol.gov/agencies/ebsa

1-866-444-EBSA (3272)

U.S. Department of Health and Human Services Centers for Medicare & Medicaid Services

www.cms.hhs.gov

1-877-267-2323, Menu Option 4, Ext. 61565

Management Registry, Inc. Welfare Benefit Plan Notice of Privacy Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Our Company's Pledge to You

This notice is intended to inform you of the privacy practices followed by the Management Registry, Inc. Welfare Benefit Plan (the Plan) and the Plan's legal obligations regarding your protected health information under the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The notice also explains the privacy rights you and your family members have as participants of the Plan. It is effective on January 1, 2024.

The Plan often needs access to your protected health information in order to provide payment for health services and perform plan administrative functions. We want to assure the participants covered under the Plan that we comply with federal privacy laws and respect your right to privacy. Management Registry, Inc. requires all members of our workforce and third parties that are provided access to protected health information to comply with the privacy practices outlined below.

Protected Health Information

Your protected health information is protected by the HIPAA Privacy Rule. Generally, protected health information is information that identifies an individual created or received by a health care provider, health plan or an employer on behalf of a group health plan that relates to physical or mental health conditions, provision of health care, or payment for health care, whether past, present or future.

How We May Use Your Protected Health Information

Under the HIPAA Privacy Rule, we may use or disclose your protected health information for certain purposes without your permission. This section describes the ways we can use and disclose your protected health information.

Payment. We use or disclose your protected health information without your written authorization in order to determine eligibility for benefits, seek reimbursement from a third party, or coordinate benefits with another health plan under which you are covered. For example, a health care provider that provided treatment to you will provide us with your health information. We use that information in order to determine whether those services are eligible for payment under our group health plan.

Health Care Operations. We use and disclose your protected health information in order to perform plan administration functions such as quality assurance activities, resolution of internal grievances, and evaluating plan performance. For example, we review claims experience in order to understand participant utilization and to make plan design changes that are intended to control health care costs.

However, we are prohibited from using or disclosing protected health information that is genetic information for our underwriting purposes.

Treatment. Although the law allows use and disclosure of your protected health information for purposes of treatment, as a health plan we generally do not need to disclose your information for treatment purposes. Your physician or health care provider is required to provide you with an explanation of how they use and share your health information for purposes of treatment, payment, and health care operations.

As permitted or required by law. We may also use or disclose your protected health information without your written authorization for other reasons as permitted by law. We are permitted by law to share information, subject to certain requirements, in order to communicate information on health-related benefits or services that may be of interest to you, respond to a court order, or provide information to further public health activities (e.g., preventing the spread of disease) without your written authorization. We are also permitted to share protected health information during a corporate restructuring such as a merger, sale, or acquisition. We will also disclose health information about you when required by law, for example, in order to prevent serious harm to you or others.

Pursuant to your Authorization. When required by law, we will ask for your written authorization before using or disclosing your protected health information. Uses and disclosures not described in this notice will only be made with your written authorization. Subject to some limited exceptions, your written authorization is required for the sale of protected health information and for the use or disclosure of protected health information for marketing purposes. If you choose to sign an authorization to disclose information, you can later revoke that authorization to prevent any future uses or disclosures.

To Business Associates. We may enter into contracts with entities known as Business Associates that provide services to or perform functions on behalf of the Plan. We may disclose protected health information to Business Associates once they have agreed in writing to safeguard the protected health information. For example, we may disclose your protected health information to a Business Associate to administer claims. Business Associates are also required by law to protect protected health information.

To the Plan Sponsor. We may disclose protected health information to certain employees of Management Registry, Inc. for the purpose of administering the Plan. These employees will use or disclose the protected health information only as necessary to perform plan administration functions or as otherwise required by HIPAA, unless you have authorized additional disclosures. Your protected health information cannot be used for employment purposes without your specific authorization.

Management Registry, Inc. Welfare Benefit Plan Notice of Privacy Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Your Rights

Right to Inspect and Copy. In most cases, you have the right to inspect and copy the protected health information we maintain about you. If you request copies, we will charge you a reasonable fee to cover the costs of copying, mailing, or other expenses associated with your request. Your request to inspect or review your health information must be submitted in writing to the person listed below. In some circumstances, we may deny your request to inspect and copy your health information. To the extent your information is held in an electronic health record, you may be able to receive the information in an electronic format.

Right to Amend. If you believe that information within your records is incorrect or if important information is missing, you have the right to request that we correct the existing information or add the missing information. Your request to amend your health information must be submitted in writing to the person listed below. In some circumstances, we may deny your request to amend your health information. If we deny your request, you may file a statement of disagreement with us for inclusion in any future disclosures of the disputed information.

Right to an Accounting of Disclosures. You have the right to receive an accounting of certain disclosures of your protected health information. The accounting will not include disclosures that were made (1) for purposes of treatment, payment or health care operations; (2) to you; (3) pursuant to your authorization; (4) to your friends or family in your presence or because of an emergency; (5) for national security purposes; or (6) incidental to otherwise permissible disclosures.

Your request for an accounting must be submitted in writing to the person listed below. You may request an accounting of disclosures made within the last six years. You may request one accounting free of charge within a 12-month period.

Right to Request Restrictions. You have the right to request that we not use or disclose information for treatment, payment, or other administrative purposes except when specifically authorized by you, when required by law, or in emergency circumstances. You also have the right to request that we limit the protected health information that we disclose to someone involved in your care or the payment for your care, such as a family member or friend. Your request for restrictions must be submitted in writing to the person listed below. We will consider your request, but in most cases are not legally obligated to agree to those restrictions.

Right to Request Confidential Communications. You have the right to receive confidential communications containing your health information. Your request for restrictions must be submitted in writing to the person listed below. We are required to accommodate reasonable requests. For example, you may ask that we contact you at your place of employment or send communications regarding treatment to an alternate address.

Right to be Notified of a Breach. You have the right to be notified in the event that we (or one of our Business Associates) discover a breach of your unsecured protected health information. Notice of any such breach will be made in accordance with federal requirements.

Right to Receive a Paper Copy of this Notice. If you have agreed to accept this notice electronically, you also have a right to obtain a paper copy of this notice from us upon request. To obtain a paper copy of this notice, please contact the person listed below.

Our Legal Responsibilities

We are required by law to maintain the privacy of your protected health information, provide you with this notice about our legal duties and privacy practices with respect to protected health information and notify affected individuals following a breach of unsecured protected health information.

We may change our policies at any time and reserve the right to make the change effective for all protective health information that we maintain. In the event that we make a significant change in our policies, we will provide you with a revised copy of this notice. You can also request a copy of our notice at any time. For more information about our privacy practices, contact the person listed below.

If you have any questions or complaints, please contact:

**Human Resources
Management Registry, Inc.
1868 Campus Place
Louisville, KY 40299
502-456-2380**

Complaints

If you are concerned that we have violated your privacy rights, or you disagree with a decision we made about access to your records, you may contact the person listed above. You also may send a written complaint to the U.S. Department of Health and Human Services — Office of Civil Rights. The person listed above can provide you with the appropriate address upon request or you may visit www.hhs.gov/ocr for further information. You will not be penalized or retaliated against for filing a complaint with the Office of Civil Rights or with us.

Medicare Part D Notice: Prescription Drug Coverage and Medicare HDHP PLAN ONLY

Please read this notice carefully and keep it where you can find it. This notice has information about your current prescription drug coverage with Management Registry, Inc. and about your options under Medicare's prescription drug coverage. This information can help you decide whether or not you want to join a Medicare drug plan. If you are considering joining, you should compare your current coverage, including which drugs are covered at what cost, with the coverage and costs of the plans offering Medicare prescription drug coverage in your area. Information about where you can get help to make decisions about your prescription drug coverage is at the end of this notice.

There are 3 important things you need to know about your current coverage and Medicare's prescription drug coverage:

1. Medicare prescription drug coverage became available in 2006 to everyone with Medicare. You can get this coverage if you join a Medicare Prescription Drug Plan or join a Medicare Advantage Plan (like an HMO or PPO) that offers prescription drug coverage. All Medicare drug plans provide at least a standard level of coverage set by Medicare. Some plans may also offer more coverage for a higher monthly premium.
2. Management Registry, Inc. has determined that the prescription drug coverage administered by Anthem BlueCross BlueShield is, on average for all plan participants, NOT expected to pay out as much as standard Medicare prescription drug coverage pays. Therefore, your coverage is considered Non-Creditable Coverage. This is important because, most likely, you will get more help with your drug costs if you join a Medicare drug plan, than if you only have prescription drug coverage from Anthem BlueCross BlueShield. This also is important because it may mean that you may pay a higher premium (a penalty) if you do not join a Medicare drug plan when you first become eligible.
3. You can keep your current coverage from Anthem BlueCross BlueShield. However, because your coverage is non-creditable, you have decisions to make about Medicare prescription drug coverage that may affect how much you pay for that coverage, depending on if and when you join a drug plan. When you make your decision, you should compare your current coverage, including what drugs are covered, with the coverage and cost of the plans offering Medicare prescription drug coverage in your area.

When Can You Join A Medicare Drug Plan? You can join a Medicare drug plan when you first become eligible for Medicare and each year from October 15th to December 7th. However, if you lose your current creditable prescription drug coverage, through no fault of your own, you will also be eligible for a two (2) month Special Enrollment Period (SEP) to join a Medicare drug plan.

What Happens To Your Current Coverage If You Decide to Join A Medicare Drug Plan? If you decide to join a Medicare drug plan, your current Management Registry, Inc. coverage will not be affected. However, if you do decide to join a Medicare drug plan and drop your current Management Registry, Inc. coverage, be aware that you and your dependents may not be able to get this coverage back.

When Will You Pay A Higher Premium (Penalty) To Join A Medicare Drug Plan? You should also know that if you drop or lose your current coverage with Management Registry, Inc. and don't join a Medicare drug plan within 63 continuous days after your current coverage ends, you may pay a higher premium (a penalty) to join a Medicare drug plan later. If you go 63 continuous days or longer without creditable prescription drug coverage, your monthly premium may go up by at least 1% of the Medicare base beneficiary premium per month for every month that you did not have that coverage. For example, if you go nineteen months without creditable coverage, your premium may consistently be at least 19% higher than the Medicare base beneficiary premium. You may have to pay this higher premium (a penalty) as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the following October to join.

For More Information About This Notice Or Your Current Prescription Drug Coverage...Contact our office for further information. NOTE: You'll get this notice each year. You will also get it before the next period you can join a Medicare drug plan, and if this coverage through Management Registry, Inc. changes. You also may request a copy of this notice at any time.

For More Information About Your Options Under Medicare Prescription Drug Coverage...More detailed information about Medicare plans that offer prescription drug coverage is in the "Medicare & You" handbook. You'll get a copy of the handbook in the mail every year from Medicare. You may also be contacted directly by Medicare drug plans.

For more information about Medicare prescription drug coverage:

- Visit www.medicare.gov.
- Call your State Health Insurance Assistance Program (see the inside back cover of your copy of the "Medicare & You" handbook for their telephone number) for personalized help
- Call 1-800-MEDICARE (1-800-633-4227). TTY users should call 1-877-486-2048.

If you have limited income and resources, extra help paying for Medicare prescription drug coverage is available. For information about this extra help, visit Social Security on the web at www.socialsecurity.gov, or call them at 1-800-772-1213 (TTY 1-800-325-0778).



New Health Insurance Marketplace Coverage Options and Your Health Coverage

Form Approved
OMB No. 1210-0149
(expires 6-30-2023)

PART A: General Information

When key parts of the health care law take effect in 2014, there will be a new way to buy health insurance: the Health Insurance Marketplace. To assist you as you evaluate options for you and your family, this notice provides some basic information about the new Marketplace and employment-based health coverage offered by your employer.

What is the Health Insurance Marketplace?

The Marketplace is designed to help you find health insurance that meets your needs and fits your budget. The Marketplace offers "one-stop shopping" to find and compare private health insurance options. You may also be eligible for a new kind of tax credit that lowers your monthly premium right away. Open enrollment for health insurance coverage through the Marketplace begins in October 2013 for coverage starting as early as January 1, 2014.

Can I Save Money on my Health Insurance Premiums in the Marketplace?

You may qualify to save money and lower your monthly premium, but only if your employer does not offer coverage, or offers coverage that doesn't meet certain standards. The savings on your premium that you're eligible for depends on your household income.

Does Employer Health Coverage Affect Eligibility for Premium Savings through the Marketplace?

Yes. If you have an offer of health coverage from your employer that meets certain standards, you will not be eligible for a tax credit through the Marketplace and may wish to enroll in your employer's health plan. However, you may be eligible for a tax credit that lowers your monthly premium, or a reduction in certain cost-sharing if your employer does not offer coverage to you at all or does not offer coverage that meets certain standards. If the cost of a plan from your employer that would cover you (and not any other members of your family) is more than 9.5% of your household income for the year, or if the coverage your employer provides does not meet the "minimum value" standard set by the Affordable Care Act, you may be eligible for a tax credit.¹

Note: If you purchase a health plan through the Marketplace instead of accepting health coverage offered by your employer, then you may lose the employer contribution (if any) to the employer-offered coverage. Also, this employer contribution -as well as your employee contribution to employer-offered coverage- is often excluded from income for Federal and State income tax purposes. Your payments for coverage through the Marketplace are made on an after-tax basis.

How Can I Get More Information?

For more information about your coverage offered by your employer, please check your summary plan description or contact [Human Resources - Phone # 502-456-2380](tel:502-456-2380)

The Marketplace can help you evaluate your coverage options, including your eligibility for coverage through the Marketplace and its cost. Please visit HealthCare.gov for more information, including an online application for health insurance coverage and contact information for a Health Insurance Marketplace in your area.

¹ An employer-sponsored health plan meets the "minimum value standard" if the plan's share of the total allowed benefit costs covered by the plan is no less than 60 percent of such costs.

PART B: Information About Health Coverage Offered by Your Employer

This section contains information about any health coverage offered by your employer. If you decide to complete an application for coverage in the Marketplace, you will be asked to provide this information. This information is numbered to correspond to the Marketplace application.

| | | | |
|---|--|---|----------------------|
| 3. Employer name Management Registry, Inc. | | 4. Employer Identification Number (EIN) 61-0863236 | |
| 5. Employer address 1868 Campus Place | | 6. Employer phone number 502-456-2380 | |
| 7. City Louisville | | 8. State Kentucky | 9. ZIP code 40299 |
| 10. Who can we contact about employee health coverage at this job? Human Resources | | | |
| 11. Phone number (if different from above) | | 12. Email address HR@malonesolutions.com | |

Here is some basic information about health coverage offered by this employer:

- As your employer, we offer a health plan to:

All employees. Eligible employees are:

Employees who work an average of 30 hours per week for a 12-month measurement period

Some employees. Eligible employees are:

- With respect to dependents:

We do offer coverage. Eligible dependents are:

Spouse and dependent children up to age 26

We do not offer coverage.

- If checked, this coverage meets the minimum value standard, and the cost of this coverage to you is intended to be affordable, based on employee wages.

** Even if your employer intends your coverage to be affordable, you may still be eligible for a premium discount through the Marketplace. The Marketplace will use your household income, along with other factors, to determine whether you may be eligible for a premium discount. If, for example, your wages vary from week to week (perhaps you are an hourly employee or you work on a commission basis), if you are newly employed mid-year, or if you have other income losses, you may still qualify for a premium discount.

If you decide to shop for coverage in the Marketplace, [HealthCare.gov](https://www.healthcare.gov) will guide you through the process. Here's the employer information you'll enter when you visit [HealthCare.gov](https://www.healthcare.gov) to find out if you can get a tax credit to lower your monthly premiums.

Contact Information

Medical and Rx

Anthem BlueCross BlueShield

HSA Plan Customer Service: 1-877-812-9777

LiveHealth Online: livehealthonline.com

ConditionCare: 1-800-638-4754

Future Moms: 1-800-828-5891

24/7 NurseLine: 1-888-724-2583

Website: www.anthem.com

For network providers outside of GA: National PPO (BlueCard PPO)

For network providers in GA: Blue Open Access POS (Select)

Good Rx

Customer Service: 1-855-268-2822

Website: goodrx.com

Health Savings Account (HSA)

Anthem

Customer Service: 1-877-812-9777

Website: www.anthem.com

List of Qualified Medical Expenses: qme.anthem.com

Dental

Anthem BlueCross BlueShield

Customer Service: 1-877-604-2158

Website: www.anthem.com

Plan Network: Dental Complete

Vision

Anthem BlueCross BlueShield

Customer Service: 1-866-723-0515

Website: www.anthem.com

Plan Network: Blue View Vision

Flexible Spending Accounts

iSolved

Customer Service: 1-866-370-3040

Email: fbamail@isolvedhcm.com

Website: www.isolvedbenefitservices.com

Member Claims Advocate

Phone: 706-324-6671

Email: mmajslbenefitclaims@marshmma.com

Life and Disability

Anthem Life

Website: www.anthem.com

Disability Claims: 1-800-850-0017

Life Claims: 1-800-552-2137

Employee Assistance Program

Anthem Blue Cross Blue Shield

Member Services: 1-888-209-7840

Website: www.ResourceAdvisor.Anthem.com

Program Name: AnthemResourceAdvisor

Pet Insurance

PetsBest

Phone: 1-888-984-8700

Website: www.petsbest.com/MALONE

Telemedicine

HealthiestYou

Connect with a Doctor: 1-866-703-1259

Customer Service: 1-855-894-9627

Website: www.healthiestyou.com

Setup Online Account: member.healthiestyou.com

Voluntary Benefits

Anthem

Phone: 888-828-2432

Claim Submission: <https://myspecialtyapps.anthem.com/Claims/claimsubmission>

Legal Shield and Identity Theft

Contact: Whitney Young

Phone: 502-354-7842

Email: hello@wittybydesign.com

Customer Service: 1-800-654-7757

Malone Benefits HR Department

- **Malone HR benefits Contact**

General Emails Use:

HR@malonesolutions.com

- **Chris Elmore**

Chris.Elmore@malonesolutions.com

502-813-8638

- **Lauren Malone Frerman**

Lauren.Malone@malonesolutions.com

502-242-3174

- **Glenda Armes**

Glenda.Armes@malonesolutions.com

502-242-3175

- **Niccole Jackson**

Niccole.Jackson@malonesolutions.com

815-228-7714

SPOUSAL ELIGIBILITY AFFIDAVIT

Please return to Attn: Human Resources at HR@malonesolutions.com



2024 MANAGEMENT REGISTRY, INC. SPOUSAL ELIGIBILITY AFFIDAVIT

This form must be completed within 31 days of the date the person named as spouse gains or loses eligibility for medical coverage AND ANNUALLY following the close of Annual Enrollment. This form is not used for the election of medical benefits, but only to support eligibility for spouse medical benefits.

Employee Name _____ EE# _____ Phone # _____

Spouse Name _____ Spouse Phone # _____

Section A: To be completed by the EMPLOYEE:

I am completing this form for Annual Enrollment for 2024; OR a Gain or Loss of Coverage effective _____.

- My spouse is unemployed and not covered under any other employer-sponsored medical coverage (including any retiree medical coverage). Note: A letter confirming termination of group medical coverage will be required from the spouse's employer if the change is outside Annual Enrollment.
- My spouse is eligible for medical coverage through his/her employer or former employer (i.e. retiree medical coverage). The spouse must elect his/her employer sponsored medical coverage and NOT be covered under Management Registry, Inc.'s plan.
- My spouse is employed but is not offered medical coverage through his/her employer. If you check this box, please complete section below:

Spouse's Employer/Company Name: _____

Spouse's Employer's Address: _____

Human Resource Contact's Name: _____ Title: _____ Phone# _____

Initial I certify that the spouse named above is my current and legal spouse.

Initial I understand that any misrepresentation in the information I have provided in support of this affidavit will permit Management Registry, Inc. to terminate the spouse coverage and seek any other legal remedies available including possible prosecution for insurance fraud and/or the collection of the cost of benefits paid on behalf of my spouse.

Initial I understand that providing false information may result in disciplinary action, up to and including, immediate termination of employment.

Initial I understand that I am responsible for reporting any loss or gain in my spouse's eligibility for medical coverage within 31 days to Management Registry, Inc. and for submitting an updated Spousal Eligibility Affidavit.

Initial I understand that it is my responsibility to review my paystubs and verify that any deductions are correct. If the deductions are incorrect, it is my responsibility to immediately notify the Management Registry, Inc.

Employee Signature _____ Date _____

Section B: To be completed by the SPOUSE:

Initial I understand that any misrepresentation in the information concerning my eligibility for medical coverage provided in support of this affidavit will permit Management Registry, Inc. to terminate my coverage and seek any other legal remedies available including possible prosecution for insurance fraud and the collection of the cost of benefits paid on my behalf.

Initial I understand that I am responsible for reporting a change in my employer(s) to Management Registry, Inc. by submitting within 31 days an updated Spousal Eligibility Affidavit that indicates the date of the gain or loss of eligibility for medical coverage.

Initial I authorize the release of my medical plan coverage information and authorize its use in reviewing the application for Management Registry, Inc. medical coverage.

Spouse Signature _____ Date _____



This guide is a general summary of your benefits. For specific details, you may refer to each carrier's summary plan description. Every effort has been made to ensure that this booklet accurately represents the benefits. However, if there are any discrepancies between the terms in this booklet and the terms in the plan document, the plan document will prevail.